



SAVINGRAM

FROM: Secretary-General, Caribbean Community

TO: Minister of Foreign Affairs, Antigua and Barbuda
Minister of Foreign Affairs, The Bahamas
Minister of Foreign Affairs, Barbados
Minister of Foreign Affairs, Belize
Minister of Foreign Affairs, Dominica
Minister of Foreign Affairs, Grenada
Minister of Foreign Affairs, Guyana
Minister of Foreign Affairs, Haiti
Minister of Foreign Affairs, Jamaica
Hon. Chief Minister, Montserrat
Minister of Foreign Affairs, St. Kitts and Nevis
Minister of External Affairs, Saint Lucia
Minister of Foreign Affairs, St. Vincent and the Grenadines
Minister of Foreign Affairs, Suriname
Minister of Foreign Affairs, Trinidad and Tobago

COPIED: Hon. Chief Minister, Anguilla
Hon. Premier, Bermuda
Hon. Premier, British Virgin Islands
Hon. Premier, Cayman Islands
Heads of Statistics Division
Ministers with responsibility for CARICOM Affairs
Ambassadors of Member States accredited to CARICOM
High Commissioner for Jamaica to Trinidad and Tobago,
Barbados, Guyana and the Eastern Caribbean States
and Ambassador to Suriname
High Commissioner for Trinidad and Tobago to Jamaica
Director-General, Organisation of Eastern Caribbean States

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29 January 2010

**CARICOM TRAINING WORKSHOP ON DATA PROCESSING OF MERCHANDISE
TRADE STATISTICS USING THE NEW EUROTRACE SOFTWARE PACKAGE
CASTRIES, SAINT LUCIA, 8-10 MARCH 2010**

(CONVENING)

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**UCARICOM TRAINING WORKSHOP ON DATA PROCESSING OF MERCHANDISE
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(CONVENING)

1. The Caribbean Community (CARICOM) Secretariat wishes to advise Member States that it proposes to convene a **CARICOM Training Workshop on Merchandise Trade Statistics Using the New Eurotrace Software Package** from **8-10 March 2010** in **Saint Lucia**. The Workshop is funded by the **European Union** under the Caribbean Integration Support Programme (CISP). The CISP is funded under the Ninth European Development Fund (9th EDF) and includes a statistical component, *Improved and Harmonised Economic Statistics Developed and Disseminated*, which contains an activity on Merchandise Trade data enhancement.
2. The main objective of this Workshop, which is a follow-up to the one held in July 2009 in Trinidad and Tobago, is to address problems faced by Member States in the implementation of the New EUROTRACE software, which has been installed in most Member States under the 9th EDF Project. It is anticipated that with this additional training and the sharing of country experiences, the production and the dissemination of Merchandise Trade Statistics would be further improved.
3. The Workshop specifically targets those countries that would be making use of the New EUROTRACE Software for the trade data processing. The sessions would include a review of the technical issues relative to the implementation of the software and there will be presentations by countries with respect to the challenges/best practices experienced in their attempts at implementing the software. There will be practical sessions which would be facilitated by the Consultant recruited under the 9th EDF.
4. Each participant is therefore advised to bring to the Workshop a **laptop** computer loaded with the **EUROTRACE Software** and the **Domain**, as well as the **trade data** of their respective countries. The Provisional Training Programme for the Workshop is contained in the **Attachment to this Savingram**.
5. Countries are invited to nominate **two** participants who should be primarily engaged in the production/processing of Merchandise Trade Statistics. The Secretariat will be providing funding under the 9th EDF for the participants from each country to cover the cost of accommodation, meals and incidental expenses and an economy airfare return ticket to travel by the most direct route from their country of origin to Saint Lucia.
6. Member States must however purchase the tickets of their respective participants which would be refunded after the Workshop. The participants would

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be paid their full per diem at the workshop. Further details with respect to the funding arrangements will be communicated under separate cover.

7. Member States are asked to submit the name and contact details of their nominees **through their respective Ministries of Foreign Affairs**. In order to finalise administrative arrangements for the Workshop, this information should be forwarded no later than **Monday, 8 February 2010** to -

The Secretary-General
Caribbean Community

for the attention of -

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